

William Cobbett Primary School



Charging and Remissions Policy

Statutory

Autumn 2018

Review: Autumn 2021

We aim to provide a broad, balanced, creative and rich curriculum for all children in our care. All activities that are a necessary part of the National Curriculum plus religious education will be provide free of charge, this includes the materials and equipment needed for the lessons. However, it is recognised that many educationally valuable activities have been, and will continue to be, dependent on financial contributions in whole or part from parents. Without that financial support, the School would find it impossible to maintain the quality and breadth of educational experiences provided for the children. The types of activities involving additional costs include travelling to another venue, visitors to the school who provide a service, swimming and horse riding. Charges are also made for instrumental tuition provided during the school day.

Educational Visits:

For visits occurring during school time the Headteacher will invite a voluntary contribution from parents to meet the cost of the visit. Every effort will be made to keep these costs reasonable. When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. However, where voluntary contributions are insufficient to cover the costs involved, the visit or activity may be cancelled.

We feel that all the chargeable activities we offer provide such rich learning experiences that we should do all we can to encourage all parents that their children should attend and that we should facilitate this when necessary through financial support i.e. offer full remittance to those whose financial circumstances would otherwise lead them to refuse their child the opportunity to take part.

Residential Visits:

For residential visits the school offers parents a choice as to whether or not their child attends. Parents are expected to pay the full cost of the residential and we reserve the right to cancel a place where payment has not been made. Pupils who are not going on the residential will be offered a complimentary range of activities back in school. Where parents wish their child to attend a residential visit but have difficulty making the payments the Headteacher can be approached to discuss whether hardship funding for the pupil can be found.

After School Clubs

Many of our after-school clubs are run by outside providers and are chargeable. Clubs run by school staff also incur a small fee to ensure staff are rewarded for taking on additional responsibilities. Information about clubs is sent out to parents each term.

Parents/Carers Experiencing Hardship

Where parents/carers are experiencing difficulty in paying for any trips, visits or clubs, they should speak to the Headteacher in confidence and additional funding through charitable donations may be sought to ensure no child is disadvantaged.

Charges for Completing Passport Applications:

Staff are often approached to complete passport applications. There will be a standard charge of £10.00 for each application. Parents will be reminded in the Spring Term via newsletter about this charge.

Lost Books:

There will be a charge of £5.00 per book lost.

Monitoring

This policy will be reviewed by the Governing Board and may be amended if appropriate. Any eventuality not covered for by this Policy will be considered by the Headteacher and Governors and a decision made in line with the LA Policy on Charging and the latest DfE guidance.